

6. The HPG is the principal advisory body to both the SPCB and the Clerk in the management of the Holyrood Building Project. It will be a source of political liaison with the Parliament and provide high-level authoritative advice on technical, professional and administrative issues relating to the project. Within the legal framework described above it will work with the Corporate Body to fulfil the terms of the resolution of the Parliament, namely to finalise the design; to complete the project by the end of 2002 within a budget of £195m; and to report on progress. In particular, its remit will include:

- To advise the Clerk on all issues relating to the progress of the project
- To monitor and report periodically to SPCB on progress towards achieving the targets prescribed by the Parliament
- To be available for consultation by the Clerk and the SPCB on any aspect of the project
- To promote good communications with MSPs and the public and to optimise presentation of the project
- To make recommendations on matters within its remit
- To take formal minutes of its meetings and to inform SPCB of key decisions/recommendations.

7. The SPCB recognises that although the HPG can function only in an advisory and consultative capacity its advice will strongly influence the management of the project, and, apart from in exceptional circumstances, should be followed by the Clerk. Any fundamental disagreements between the SPCB and HPG will be reported to the Parliament.