

**RESTRICTED PROCEDURE NOTICE**  
**UK - Edinburgh: Architectural Design Services**

1. **Awarding Authority**

The Secretary of State for Scotland, St Andrew's House, Regent Road, UK  
Edinburgh, EH1 3DG.

Contact: The Scottish Office  
Parliament Building Project Team  
Room 1-B65, Mail Point 24  
Victoria Quay  
Edinburgh EH6 6QQ  
Telephone: 0131 - 244 0228

2. **Category of Service and Description**

CPV 74202200.

Architectural Design Services for a new Parliament Building for Scotland comprising debating chamber and gallery, committee rooms, public areas, Members' and staff offices, restaurant and ancillary accommodation, car parking and landscape. The site includes a listed building.

The site is within the UNESCO World Heritage Site boundary in the City of Edinburgh. The services required by this notice are the provision of architectural, structural and services engineering.

A Quantity Surveyor will be appointed separately by the Awarding Authority.

The project is anticipated to cost in the region of 50,000,000 UKL excluding VAT.

The gross floor area of the accommodation is approximately 17,000 square metres.

The architect appointed will be the lead consultant during the course of the contract. A client's project advisor will be employed for the duration of the development.

3. **Delivery to UK:** Edinburgh
4. **Reserved by law:** (a) No  
(b) Not applicable  
(c) Not applicable

5. **Division into Lots**

The service will not be divided into lots.

6. **Number of service providers which will be invited to tender**

Pre-qualification questionnaires will be evaluated and a list drawn up for interviews. Thereafter, a shortlist of firms, the number still to be finalised, will be invited to tender.

7. **Variants**

Variants will not be accepted.

8. **Duration of contract or time limit for the completion of the service**

4 years approximately.

9. **Legal form in case of group bidders**

No special legal form is required but each service provider will be required to become jointly and severally responsible under the contract.

10. **Time limits, etc:**
- (a) Not applicable
  - (b) Deadline for receipt of expressions of interest:  
Monday 2 March 1998
  - (c) Address: As in 1, Contact address
  - (d) Language(s): English

11. **Final date for the despatch of invitations to tender**

To be advised.

12. **Deposits and guarantees**

To be stated in tender documentation.

13. **Qualifications**

Potential service providers must provide 3 copies of the pre-qualification questionnaire. The questionnaire will include a requirement for the following:

- relevant skills, efficiency and experience;
- evidence of ability to provide professional indemnity insurance for each participating service of at least 5,000,000 UKL for each and every claim;
- numbers of suitably qualified staff specialising in the services to which the contract relates, including principals and their professional qualifications;
- a list of relevant services provided in the past 3 years with the contract sums, dates and recipients of the services provided;
- relevant experience in conversion and refurbishment of listed buildings;

- the availability of ongoing interface with the client;
- a description of measures for ensuring quality control, for example, certification to BS5750/ISO9000/EN29000.

Pre-qualification questionnaires must be completed in full.

14. **Award Criteria (other than price)**

Economically most advantageous tender, relevant experience, design ability.

15. **Other Information**

- A pre-qualification questionnaire will be issued to applicants on receipt of a written request to the Contact address in 1.
- Award procedure chosen, restricted competitive tender.
- Form of contract: RIBA Standard Form of Agreement: amended to include The Scottish Office contract conditions for Consultancy Services. Relevant ACE Conditions of Engagement.
- Any queries regarding this notice should be directed to the Parliament Building Project Team in 1.

16. **Notice postmarked:**

17. **Notice received on:**

ADVERT FOR PUBLICATION IN THE "ARCHITECTS' JOURNAL" AND "BUILDING DESIGN"

THE SCOTTISH OFFICE

SCOTTISH PARLIAMENT BUILDING, HOLYROOD, EDINBURGH

Applications are invited from suitably qualified architect led design teams to provide professional services for a new Parliament Building for Scotland comprising a debating chamber and gallery, committee rooms, public areas, Members and staff accommodation, catering and ancillary facilities, car parking and landscaping. The building is to be constructed on a site at Holyrood, which includes a listed building, within the UNESCO World Heritage Site boundary in the City of Edinburgh. The services required are the provision of architectural, structural and services engineering design. (A Quantity Surveyor will be appointed separately.) The aim of the project will be to provide a modern, operationally efficient Parliament Building incorporating innovative designs in a historical setting within Scotland's capital city.

The gross floor area of the accommodation is approximately 17,000 square metres excluding car parking.

The project cost is in the region of £50,000,000 excluding fees and VAT.

A pre-qualification questionnaire will be issued to applicants on receipt of a written request to The Scottish Office, Parliament Building Project Team, Room 1- B65, Mail Point 24, Victoria Quay, Edinburgh EH6 6QQ. **Three copies of the completed questionnaires must be returned by no later than close on Monday 2 March 1998.**

In completing the questionnaire, applicants will be asked to provide *inter alia* the following information :-

- relevant skills, efficiency and experience.
- evidence of ability to provide professional indemnity insurance for each participating service of at least £5,000,000 for each and every claim.
- numbers of suitably qualified staff specialising in the services to which the contract relates, including principals and their professional qualifications.
- a list of relevant services provided in the past 3 years with the contract sums, dates and recipients of the services provided.
- relevant experience in conversion and refurbishment of listed buildings.
- the availability of ongoing interface with the client.
- a description of measures for ensuring quality control, for example, certification to BS5750/ISO9000/EN29000.

A Restricted Procedure Tender Notice in respect of this appointment and that for the Quantity Surveyor was dispatched to OJEC on {Friday 23 January 1998.}